|  |  |
| --- | --- |
| **Employee:**  | **Start Date:**  |
| **Location:** |  |
|  |   |
| **Policies and Procedures** | **Emergency Response** |
| * Safe Work Practices
 | * Routes to evacuation
 |
| * Health and Safety Policy
 | * Shelter-in-place
 |
| * Health and Safety Manual
 | * Muster Points
 |
| * Incident Reporting
 | * First Aid Kits
 |
|  | * Pull Down Fire Stations
 |
| **Hazard Identification, Assessment, and Control** | * List of First Aiders
 |
| * Job Hazard Assessment
 | * Fire Extinguishers
 |
| * Workplace Hazards
 | * Emergency notification
 |
| * Biological
 | * Emergency Exercise
 |
| * Chemical
 | * Emergency Warden Reference Sheet
 |
| * Physical
 |  |
| * Psychological
 |  |
| * Hazard Identification Reporting
 | **OHS Legislation** |
| * FLHA & Pre-Use Vehicle Inspection
 | * 3 Rights
 |
| * Ergonomic Assessment / Equipment
 | * Workplace Harassment Awareness Violence Prevention
 |
| * Past Workplace Incidents
 | * Obligations
 |
|  | * Contact information of Health and Safety Committee or H&S Representative
 |
|  | * WHMIS
 |
|   | * Working Alone
 |
|  | * Confined Space
 |
|  | * Ground Disturbance
 |
|  |  |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  |  |  |  |  |
| EmployeeName |  | Signature |  | Date |
|  |  |  |  |  |
| Supervisor / EmployerName |  | Signature |  | Date |