

# AMHSA

Health | Safety | Environment

## Alberta Cities Safety Council Meeting

November 27, 2024

Facilitator: Shannon Thomas, AMHSA Program Evaluation Manager

10:00 am – 3:00 pm

### Training & Education

What training and education tools to empower your municipal employees to be safer and healthier.



### Strategic Partnerships

Lending strategic partnerships that bring you the latest health and safety innovations.



### Business Solutions

Right business solutions customized to help your health and safety infrastructure thrive.



### Advocacy & Representation

Unearthing municipal stakeholder advocacy and representation to facilitate growth in the health and safety sector.



### Certifications

Effective certifications that validate your organization's health and safety knowledge and expertise.



## Housekeeping

- **Virtual Introductions**





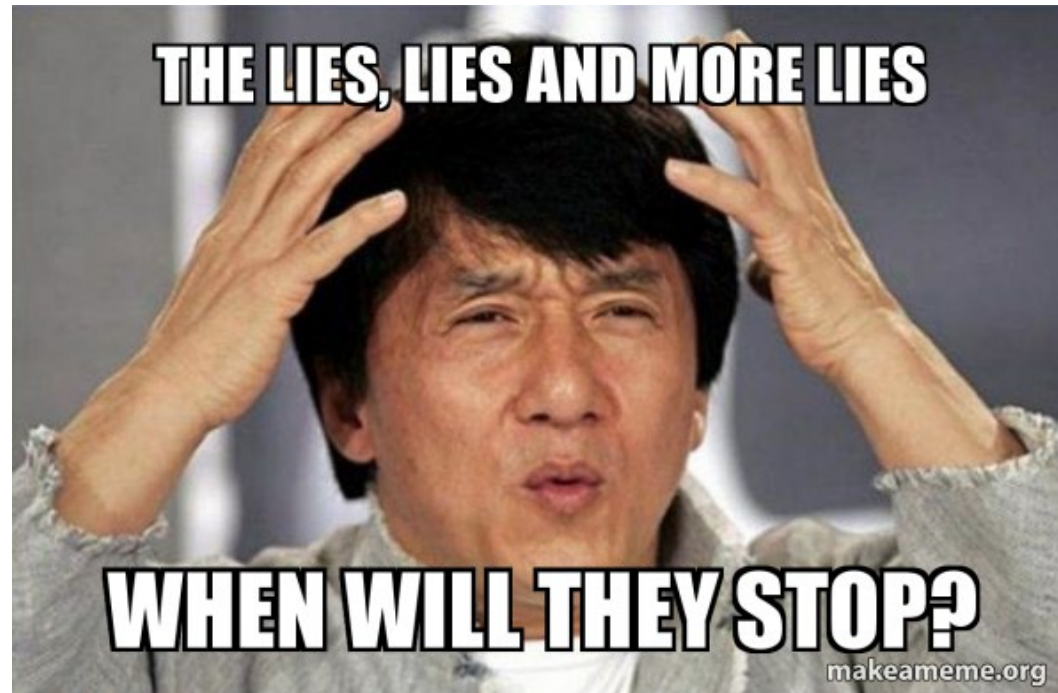
## Agenda

- |                      |   |
|----------------------|---|
| <b>10:00 – 10:10</b> | <b>Call to order, virtual housekeeping, introductions</b>                       |
| <b>10:15 – 10:25</b> | <b>Health and Safety Moment</b> - City of Lloydminster                          |
| <b>10:25 – 10:40</b> | <b>WCB Update</b> - Sanjeev Bhagrath  |
| <b>10:40 – 10:55</b> | <b>WCB Return to Work</b> - Colleen Fenwick                                     |
| <b>10:55 – 11:15</b> | <b>Partnerships Update</b> - Miranda Gillmore                                   |
| <b>11:15 – 11:30</b> | <b>Coffee Break</b>   |
| <b>11:30 – 11:45</b> | <b>AMHSA Auditing Update</b>  |
| <b>11:45 – 12:15</b> | <b>City of Edmonton – Detailed Audit Schedule Tool</b>                          |
| <b>12:15 – 1:00</b>  | <b>Lunch Break</b>  |
| <b>1:00 – 1:30</b>   | <b>AMHSA Update</b>   |
| <b>1:30 – 3:00</b>   | <b>Member Roundtable</b> - incidents, innovations, audits, claims, trends, etc. |
| <b>3:00</b>          | <b>Next Meeting Discussion and Adjournment</b>                                  |

# Safety Moment

# Cyber Fraud

What do you mean people lie on the Internet?



# Protecting Against Fraud

- Diligence is the best defence
- Keep your personal identifiable information safe – do not give out freely
- Slow down and look for the signals
  - Responding to emails isn't a race
  - Be on the lookout for unexpected emails/texts/voicemails/Teams invites
  - Watch for unknown sender addresses, grammar mistakes, generic subjects
  - Deepfake voice-based fraud is here, be cautious even if the voice sounds legit

# Passwords and Passphrases

- Never re-use your passwords
- Ensure critical applications (banking, email, work login) are unique
- Use a passphrase where you can – easier to remember, harder to hack
- Passphrase example: WelcomeToTheHotelCalifornia – 27 characters
- Use a password manager (Passwords on iOS, Samsung Pass)
- Use multi-factor authentication
- Check out [haveibeenpwned.com](https://haveibeenpwned.com)

# Keep Your Devices Secure

- Be sure to run updates when they become available
  - Most of these are security upgrades!
  - This includes device updates but also software like Chrome
- Make sure your Wi-Fi isn't using the default name and passwords
- Think about if a device really needs to be on your Wi-Fi or not!
- Watch out for apps tracking data across other apps and from your device
- Artificial Intelligence can do amazing things, but know the limits and risks



# Safe Cyber Shopping

- Spam, phishing and scams increase dramatically during the holiday season
- Ensure you are diligently checking texts for parcel tracking against orders you have made
- Reduce your chances of being scammed by shopping local or with online vendors who have a physical storefront
- “Save credit card for later” is not your friend!



When an injury happens at work, we're here to help every step of the way.

## **Sanjeev Bhagrath**

Worker's Compensation Board  
Industry Specialist  
November 2024 Update



## WCB seminars for the remainder of 2024

All seminars listed below will continue to be presented virtually. Please [register](#) for a date and time that works for you:

- Employer information seminar
- Return-to-work (modified work) seminar
- Fit-for-work dashboard seminar
- Training-on-the-job information session
- Action planning seminar
- Appeals system seminar
- Psychological injuries in the workplace

***We also want to hear from you!*** Tell us in a quick [survey](#) in the latest edition of Worksight if you would prefer an in-person seminar, and if so, where would you like to see it held?

## Millard Treatment Centre workshops

Join us for Millard's fall workshops. Please register for a date and time that works for you:

- Cognitive-psychosocial job demands analysis
- Industrial ergonomics
- Modified duties
- Office ergonomics
- Physical demands analysis



[https://www.wcb.ab.ca/millard-treatment-centre/workshops/millard\\_workshops.asp](https://www.wcb.ab.ca/millard-treatment-centre/workshops/millard_workshops.asp)



## Cognitive-psychosocial job demand analysis

We invite you to explore our [cognitive-psychosocial job demand analysis](#). This is an important tool that helps you understand the cognitive, psychological and social components of the various roles in your organization.

This form helps us assess how your worker's cognitive and psychosocial abilities and barriers may impact their well-being, safety and ability to work. With this information, we can develop a plan to mitigate these impacts and support the best possible return-to-work outcomes for your workers.

# November 2024: Association Update



## Consultation and updates

You can find a summary of our recent policy changes [here](#). We regularly post new feedback opportunities as we progress through our annual project plan.

We are here to support you when you need it most.





## Occupational Injury Service (OIS)

OIS supports both employers and workers by providing injured workers expedited access to medical services at specialized clinics throughout the province.

The latest updates to our service providers can be found [here](#).



## Help your injured worker start a new career

WCB's [training-on-the-job \(TOJ\) program](#) is designed to help support workers who are no longer able to return to their regular job and employer. Through the TOJ program, workers can develop new skills and gain work experience. We also support employers with wage subsidy, training costs and accident protection.

To learn how to get started with TOJ, please email [TOJ@wcb.ab.ca](mailto:TOJ@wcb.ab.ca) or call 1-866-498-4694. You can also [register](#) for one of our upcoming 30-minute TOJ information sessions to learn more.







## Train and Place (TaP) program

WCB is offering a unique and dynamic new program, called [Train and Place \(TaP\)](#), that is customized to meet the unique operational needs of each employer.

The TaP program offers tailored training to help prepare workers for TOJ placements, ensuring they have the exact qualifications your company requires. The program includes a customizable training period and wage subsidy to help support the transition.

[For more information on how the TaP program could benefit your organization, please reach out to our re-employment placement specialists, Coleen Fenwick or Curtis Stalenhoef-Nagel.](#) We look forward to working with you!



## Worksight

*Worksight* is our digital magazine, offering Alberta employers timely information about workers' compensation topics and the support available for injured workers. Each issue is emailed directly to employers with a WCB account.

[View the latest edition](#) of *Worksight* and [subscribe](#) today to start receiving your copy. We also invite you to [share your story ideas and inquiries](#) with us.





When an injury happens at work, we're here to help every step of the way.

**Colleen Fenwick**

Return to Work Specialist

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# Partnerships Update

for the Alberta Cities Safety Council

Miranda Gillmore, Partnership Consultant - Partnerships in Injury Reduction

November 27, 2024

# Potentially Serious Incidents

- It is a legislative obligation to report potentially serious incidents to OHS
  - Must be done when:
    - The incident had a likelihood of causing a serious injury or illness,
    - There is reasonable cause to believe that corrective action may need to be taken to prevent reoccurrence
- Data is given to safety associations to help them see where their industries may need more support

# Industry Notices

- Are posted by after a fatality to help industry prevent similar incidents
- They don't identify violations of OHS legislation or lay blame on work site parties
- Are broken out into various industries
- Each notice contains:
  - Incident Summary
  - Safety reminders
  - Resources available
- Can be a good resource for toolbox talks
- [OHS Industry notices | Alberta.ca](#)

# COR Update



# New Employer Review

- Pilot program for CPs conducting employer review is up and running with 5 CPs participating
- PIR choose the employers and CPs are completing action plans with them to help improve their injury data
- Spring 2025 working on a referral program from OHS Compliance to refer employers for review to PIR
  - Will need to work on what information will be needed to proceed with one
  - PIR will be completing these action plans
- Fall 2025 will be completing the pilot of the CP employer review and starting the program up for everyone



# Audit Tool Update

- Tool has been in use for approximately 2 years
- Looking at doing a review in 2025 to see where we might need to make changes or tweaks
- Let AMHSA know if you feel that wording in guidelines or questions does not seem to work so can bring to PIR

# Other items

- Ian Hooper, current Director for PIR will be retiring end of March 2025 after 15 years
- Zoriya Splawinski will be taking over as AMHSA PIR rep starting in January
- OSARs are now all being completed on site
- Reminder for those with Councillors covered under WCB account that AMHSA has an approval for councillor specific questions to be used for auditing

# Code Review



# Occupational Health and Safety Code Review

- Alberta's workplaces have gone through many changes during the past 15 years and Alberta's government needs to make sure health and safety laws reflect modern workplaces
- The *Occupational Health and Safety (OHS) Act* requires government to publish a plan to review the OHS Code every three years
- The OHS Code review process includes technical review, policy and legal analysis, as well as engagement with stakeholders

# 2023-2024 OHS Code Review

- This year, the Parts on violence and harassment (Part 27), explosives (Part 33) and oil and gas wells (Part 37) were reviewed
- An online survey to obtain public engagement ran between February 20, 2024 and April 2, 2024

# Next Steps Code Review

- Cabinet Review – Fall 2024
- Legislation Review Committee – Fall 2024
- Ministerial Order – Fall 2024
- Changes to Code into Force – March 2025

# OHS Code Review

- What We Heard Report
- <https://open.alberta.ca/dataset/b9295368-c897-42bf-a21c-d90bbfe7d7e0/resource/fa52047b-3966-43dd-8d70-e4523e879d98/download/jet-2023-24-ohs-code-review-what-we-heard.pdf>

# 2023-2024 OHS Code Review - Part 27

- Currently employers must develop separate violence prevention plan, policy and procedures and harassment prevention plan, policy and procedures
- Changes are proposed to:
  - Make requirements easier to understand
  - Improve flexibility to tailor plans and procedures to reflect work site needs while maintaining health and safety outcomes



# Future OHS Code Review

- Alberta's government plans to continue reviewing and updating the OHS Code.
- Please refer to the online plan to see which areas will be considered next.
- There will be future opportunities to provide feedback on OHS Code review.

# Future OHS Code Review

- The next phase of the OHS Code Review will focus on:
  - Part 4 (Chemical Hazards, Biological Hazards and Harmful Substances);
  - Part 36 (Mining);
  - Part 40 (Utility Workers – Electrical); and
  - OELs and Technical Standards
- Subject to Minister's approval

# Resources



# Questions?

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Miranda.Gillmore@gov.ab.ca

# COFFEE BREAK

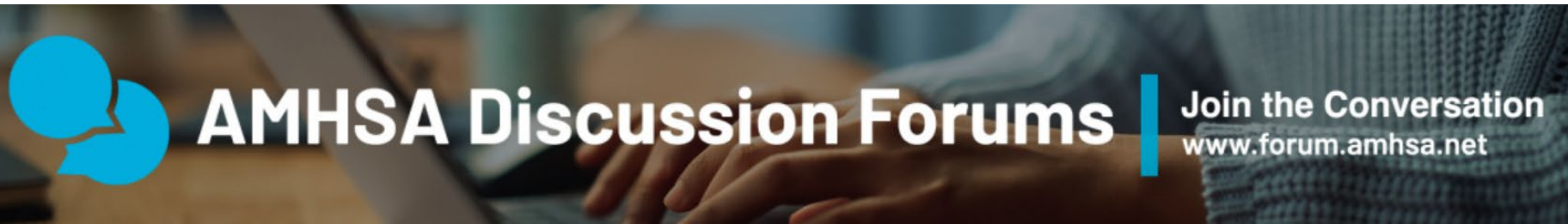
**AMHSA**  
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V A L U E

## No-Cost Member Access to AMHSA's Custom CSA Standards Collection



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**AMHSA Discussion Forums** | Join the Conversation  
[www.forum.amhsa.net](http://www.forum.amhsa.net)

## Demonstrate Your Knowledge & Expertise with AMHSA Certification

Communicate your AMHSA HSE Education Achievements by Sharing Your Credentials with Credly Digital Badges.

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Alberta Municipal Health and Safety Association  
**AMHSA**  
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### AMHSA DIGITAL CREDENTIALS

To help you communicate your achievements, AMHSA has partnered with Credly to provide you with digital versions of your PHS credentials as you earn them. Use our verified digital badges to showcase your achievements and validate your skills with an industry-recognized credential.

# AMHSA COR Auditing

**AMHSA**  
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# Deadlines

Action plan deliverables: **November 30**

Submission for COR audits: **December 1**

(including maximum 45 days for data gathering and 21 days for submission from last data gathering date)

## **PHS: psychological health and safety audit - Element Substitution**

- Eligibility: four-year consecutive COR holder, 90% last COR Certification audit
- Elements: can substitute any element except 1,2, or 3.
- Scoring: PHS overall replaces substituted element score
- Application: email [audits@amhsa.net](mailto:audits@amhsa.net)

Three levels, Excel only. Also available as stand-alone audit.  
*2025 – working on integration into Excel audit tool.*



# CopyCat Initiative

## COPYCAT READER Plagiarism Detector

- System to detect unoriginal auditor notes
- Imported data bank of audits
- Working on filtering information to utilize in comparisons
- Test system will be available soon
- 2024 audits will be used for testing/tweaking of system
- 2025 implementation into regular audit processing
- Presenting at AMHSA conference Thursday



<https://forum.amhsa.net/>

Health and Safety Advisors section.

- Audit Tips
- Upcoming Training
- HSE best practices
- HSMS and auditor resources
- COR news

## Winter Cleats

■ hazard ■ incident

## Fleet Vehicle safety programs, record keeping etc

■ amhsa ■ wcb ■ audit ■ policy

## ACSC Meeting November 27

■ safety-council ■ ACSC ■ cities

## PPE Arena Attendants and Custodians PPE

■ PPE

# Credly Digital Badges



- Validated digital credential
- Data migrated, tested
- Issuing badges to 2026 and 2027 expiries - November
- 2025: as expire, will issue badges to those qualified for recertification
- *Seen on LinkedIn, Facebook, email signatures!*

# 2025 Initiatives



- Training - PHS Supplements
- Consultant auditor process change
  - Qual audit required for those certified by other CPs
- Reinstatement of "audit tips" on social media



AMHSA employers, both COR-holders and non COR-holders

**Intent:** Increase awareness of AMHSA services/resources, provide resources to employers with WCB rate challenges, increase engagement in AMHSA services, provide resources for HSMS development, assist employers working towards COR attainment.

## **2024:**

- Project charter in development
- Scorecard development to determine priority employers
- Resource plan development for 2025



- AMHSA's draft framework addresses procedures for 2 streams of potential discipline: Code of Ethics infractions and severe quality issues
- Working on revisions and finalization
- Implementation 2025
- Communications – auditors & training materials



- COR & Auditing**
- About PIR & COR
- Audit News**
- Auditor Resources
- Register Your Audit
- Audits & Municipal Council Information
- PHS Audit
- ISO 45001 Training
- Consultant Auditors

## AUDITOR UPDATE ARCHIVE

*Please note that contact information on archived newsletters may not be up to date.*

2024	2023	2022
<ul style="list-style-type: none"><li>February</li><li>May</li><li>September</li></ul>	<ul style="list-style-type: none"><li>January</li><li>July</li><li>October</li></ul>	<ul style="list-style-type: none"><li>January</li><li>March</li><li>June</li><li>September</li><li>Dec - Council Update</li><li>December</li></ul>

# Upcoming Training



## Health and Safety Management Systems

February 4-5, March 4-5

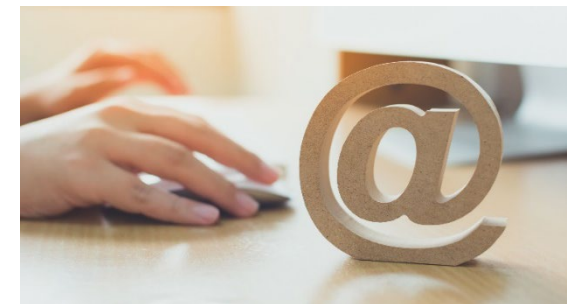
## Health and Safety Auditing

March 18-20

## Audit Refresher

March 27

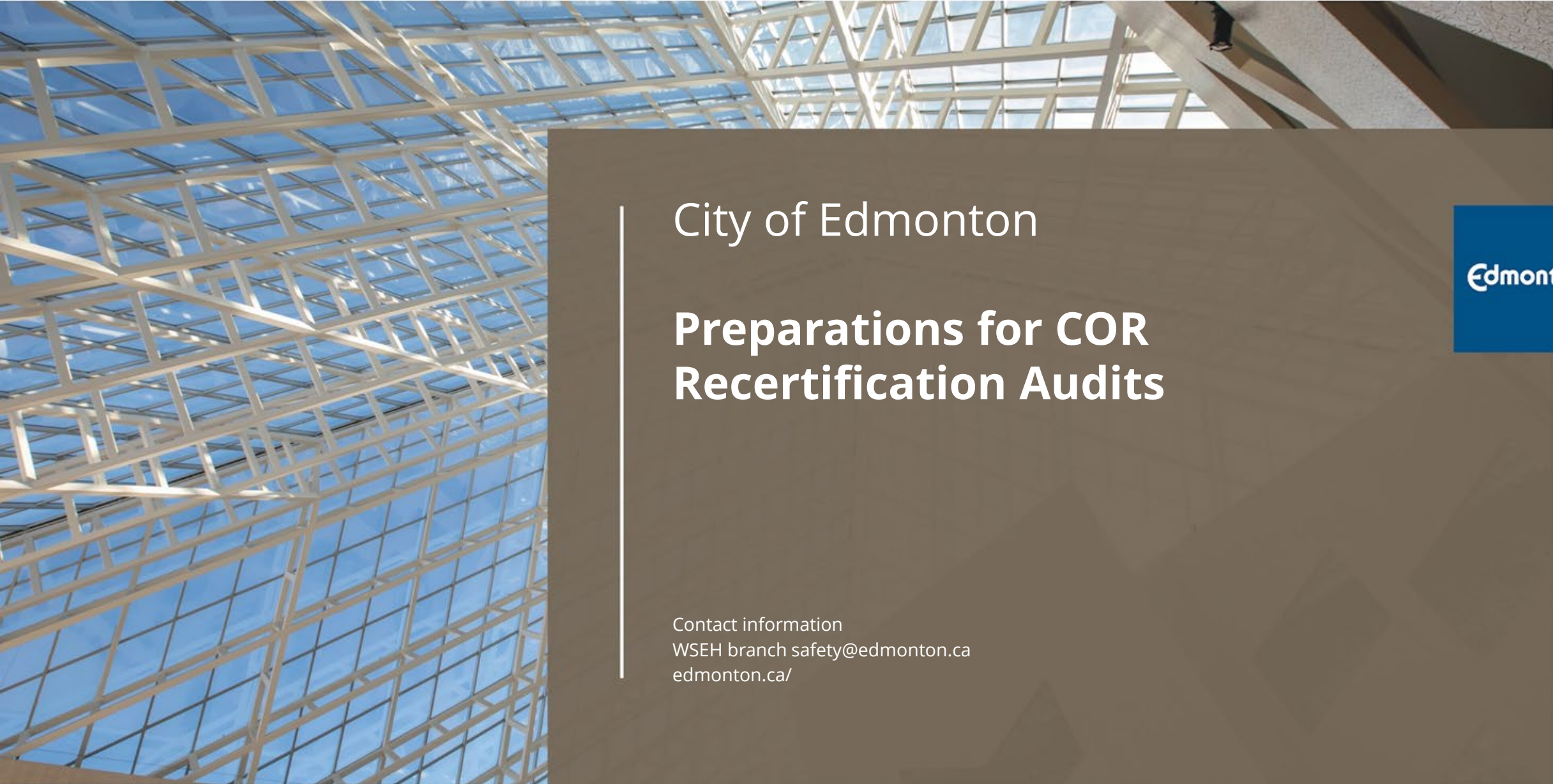
[safety@amhsa.net](mailto:safety@amhsa.net)  
to register!





## Questions or need support while auditing?

- ✓ [audits@amhsa.net](mailto:audits@amhsa.net)
- ✓ [Shannon@amhsa.net](mailto:Shannon@amhsa.net) 780 691 6449
- ✓ [Jessica@amhsa.net](mailto:Jessica@amhsa.net) 780 965 4601
- ✓ [Juliet@amhsa.net](mailto:Juliet@amhsa.net) 587 952 2268, ext 324



City of Edmonton

Edmonton

# Preparations for COR Recertification Audits

Contact information  
WSEH branch [safety@edmonton.ca](mailto:safety@edmonton.ca)  
[edmonton.ca/](http://edmonton.ca/)

# City of Edmonton COR Recertification Audit Preparations

## INTRODUCTION

- Formal audit preparation process
- Team approach
- External auditor
- Begin planning process 1.5 years in advance
- AMHSA Action Plans for COR maintenance years

# Preparing for COR Recertification Audits

## THE PLANNING PROCESS FOR COR AUDIT PREPARATIONS

1. Auditor Engagement
2. Determining City employees' primary City worksites
3. COR audit planning tools
4. Best Practices

# Preparing for COR Recertification Audits

## AUDITOR ENGAGEMENT

- Confirm auditor availability ~12 months early
- Coordinate audit timing ~ 12 months early
- Initial meeting with auditor ~10 months out
- Detailed Audit Plan development ~4 months before audit

# Preparing for COR Recertification Audits

## **DETERMINING WORKSITES AND BUSINESS AREAS TO AUDIT**

### City

1. List of City worksites with job positions assigned to the worksites
2. List of previous COR audited worksites

### Auditor

1. Create Short List of City worksites and job positions to be audited
2. Verifies Short List with AMHSA
3. Provides completed Short List to City

# Preparing for COR Recertification Audits

## COE AUDIT PLANNING TOOLS

### Detailed audit plan template

- Day-by-day, hourly breakdown of audit activities
- Mutual coordination for scheduling onsite activities

### Virtual Binder

- For documentation review
- Google document with linked documentation
- Layout: Audit Tool documentation review questions

# Preparing for COR Recertification Audits

## **BEST PRACTICES**

1. COR Audit Performance Process (CAPP) Program
2. Post audit reports for City and individual City departments
3. More than minimum interviews
4. Multi-year contract with auditor - multiple 3-year audit cycles
5. Fixed audit Expiry Date
6. Confirm audit tool changes ~6-12 months prior to audit
7. Virtual Binder pulse checks
8. Confirm audit team in good standing with AMHSA



# Questions?

Contact information  
[safety@edmonton.ca](mailto:safety@edmonton.ca)  
[edmonton.ca/](http://edmonton.ca/)

Edmonton

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# The End

The logo for the City of Edmonton, featuring the word "Edmonton" in white text on a blue square background.

Edmonton

# LUNCH BREAK

## Demonstrate Your Knowledge & Expertise with AMHSA Certification

Communicate your AMHSA HSE Education Achievements by Sharing Your Credentials with Credly Digital Badges.



### AMHSA DIGITAL CREDENTIALS

To help you communicate your achievements, AMHSA has partnered with Credly to provide you with digital versions of your PHS credentials as you earn them. Use our verified digital badges to showcase your achievements and validate your skills with an industry-recognized credential.

## Alberta's Updated OHS Code

Updated versions of the Occupational Health and Safety Code (effective March 31, 2023) are now available to download or purchase from Alberta King's Printer



## AMHSA Discussion Forums

Join the Conversation  
[www.forum.amhsa.net](http://www.forum.amhsa.net)



## Updates

- OHS Compliance Snapshot
- Municipal Premium Rate Working Group
- Secure & Shareable Digital Credentials
- ISO Auditor Training
- Injury Reduction Campaigns

## 2025 Municipal Focus Expansion

Building upon the Cities Inspection Program, the OHS plans to extend its proactive inspections to encompass a broader range of municipal industry codes.

### This expansion includes:

#### Inclusion of Low-Visit Areas

Incorporating previously overlooked regions into the inspection schedule

#### Service Area Revamp

Dividing Alberta into specific service areas for comprehensive coverage



#### Enhanced Inspection Rigor

Implementing more robust inspections with increased enforcement measures

#### Advance Notice to Associations

Providing advance notice to associations to foster collaboration

# Municipal Compliance Snapshot

(January 1, 2024 to September 30, 2024)

Inspections & Re-Inspections Conducted				
WCB Industry Code	Inspection	Re-inspection	Total (All)	Change from Q1/Q2/Q3 2023
95100 Villages	5	0	5	+ 4 Inspections -1 Re-inspection
95101 Towns	23	8	31	-2 Inspection - 13 Re-inspections
95103 Municipal District	9	4	13	-4 Inspections + 2 Re-inspections
95104 City	273	97	370	+122 Inspection +69 Re-inspections
<b>Total (All)</b>	<b>310</b>	<b>109</b>	<b>419</b>	<b>+120 Inspections +57 Re-inspections</b>

Orders Issued to Villages, Towns, Municipal Districts, and Cities				
WCB Industry Code	Order	Stop Work	Total (All)	Change from Q1/Q2/Q3 2023
95100 Villages	5	0	5	+5 Orders
95101 Towns	30	0	30	-1 Orders -1 Stop Work Order
95103 Municipal District	5	0	5	-1 Order
95104 City	115	0	115	+64 Orders -1 Stop Work Order
<b>Total (All)</b>	<b>155</b>	<b>0</b>	<b>155</b>	<b>+67 Orders - 2 Stop Work Order</b>

# Orders Issued Snapshot

(Jan 1, 2024 to September 30, 2024)

<b>WCB Industry Code - 95104 Cities (Table 1)</b>			
<b>Legislation</b>	<b>Order</b>	<b>Stop Work</b>	<b>Grand Total</b>
Act 10 General Obligations-Obligations of prime contractors	2	0	2
Act 13 Health and Safety Committees, Representatives and Programs-Joint health and safety committees	1	0	1
Act 3 General Obligations-Obligations of employers	14	0	14
Code 10 170.1 Fire and Explosion Hazards-Spray Operations	1	0	1
Code 11 178 First Aid-Providing services, supplies, equipment	2	0	2
Code 12 185 General Safety Precautions-Housekeeping	1	0	1
Code 14 210 Lifting and Handling Loads-Assessing Manual Handling Hazards	1	0	1
Code 14 211.1 Lifting and Handling Loads-Training to Prevent Musculoskeletal Injury	2	0	2
<b>Orders 1 to 8- Continued on Table 2</b>	<b>24</b>	<b>0</b>	<b>24</b>

# Orders Issued Snapshot

(Jan 1, 2024 to September 30, 2024)

<b>WCB Industry Code - 95104 Cities (Table 2)</b>			
<b>Legislation</b>	<b>Order</b>	<b>Stop Work</b>	<b>Grand Total</b>
Code 15 212 Managing the Control of Hazardous Energy-Isolation re machinery, equipment or powered mobile equipment	1	0	1
Code 15 213 Managing the Control of Hazardous Energy-Verifying isolation	1	0	1
Code 16 219 Noise-Noise exposure assessment	4	0	4
Code 16 221 Noise-Noise management program	3	0	3
Code 16 222 Noise-Hearing protection	2	0	2
Code 18 228 Personal Protective Equipment-Duty to use personal protective equipment	1	0	1
Code 18 245 Personal Protective Equipment-Respiratory Protective Equipment - Code of Practice	3	0	3
Code 18 250 Personal Protective Equipment-Respiratory Protective Equipment - Effective Facial Seal	1	0	1
Code 19 260 Powered Mobile Equipment-Inspection and Maintenance	1	0	1
<b>Orders 9-17 - Continued on Table 3</b>	<b>17</b>	<b>0</b>	<b>17</b>

\* Data generated by Alberta OHS Surveillance Program



# Orders Issued Snapshot

(Jan 1, 2024 to September 30, 2024)

<b>WCB Industry Code - 95104 Cities (Table 3)</b>			
<b>Legislation</b>	<b>Order</b>	<b>Stop Work</b>	<b>Grand Total</b>
Code 27 Hazard Assessment, Elimination and Control-Hazard Assessment	25	0	25
Code 28 Hazard Assessment, Elimination and Control-Worker Participation	1	0	1
Code 29 Hazard Assessment, Elimination and Control-Hazard elimination and control	1	0	1
Code 22 310 Safeguards-Safeguards	2	0	2
Code 22 314 Safeguards-Covering Openings	1	0	1
Code 25 375 Tools, Equipment and Machinery-Grinders	2	0	2
Code 27 389 Violence and Harassment-Hazard Assessment	2	0	2
Code 27 390.6 Violence and Harassment-Harassment prevention procedures	1	0	1
Code 27 391 Violence and Harassment-Training of workers	1	0	1
<b>Orders 18 to 26 - Continued on Table 4</b>	<b>36</b>	<b>0</b>	<b>36</b>

# Orders Issued Snapshot

(Jan 1, 2024 to September 30, 2024)

## WCB Industry Code - 95104 Cities (Table 4)

Legislation	Order	Stop Work	Grand Total
Code 28 394 Working Alone-Precautions Required	1	0	1
Code 29 397 Workplace Hazardous Materials Information System (WHMIS)-Training	7	0	7
Code 29 398 Workplace Hazardous Materials Information System (WHMIS)-Label required	1	0	1
Code 29 400 Workplace Hazardous Materials Information System (WHMIS)-Decanted products	2	0	2
Code 29 407 Workplace Hazardous Materials Information System (WHMIS)-Availability of safety data sheet	1	0	1
Code 3 12 Specifications and Certifications-Following specifications	7	0	7
Code 3 13 Specifications and Certifications Manufacturer's and Professional Engineer's Specifications	2	0	2
Code 3 15.1 Specifications and Certifications-Specifications and certifications	1	0	1
Code 4 21 Chemical Hazards, Biological Hazards and Harmful Substances-Potential worker exposure	3	0	3
<b>Orders 27 to - 35 Continued on Table 5</b>	<b>25</b>	<b>0</b>	<b>25</b>

\* Data generated by Alberta OHS Surveillance Program

# Orders Issued Snapshot

(Jan 1, 2024 to September 30, 2024)

## WCB Industry Code - 95104 Cities (Table 5)

Legislation	Order	Stop Work	Grand Total
Code 4 24 Chemical Hazards, Biological Hazards and Harmful Substances-General Requirements - Emergency Baths, Showers, Eye Wash Equipment	7	0	7
Code 4 26 Chemical Hazards, Biological Hazards and Harmful Substances-General Requirements - Codes of Practice	1	0	1
Code 4 27 Chemical Hazards, Biological Hazards and Harmful Substances-Storage of Harmful Substances	1	0	1
Code 6 65 Cranes, Hoists and Lifting Devices-Log books	1	0	1
Code 7 115 Emergency Preparedness and Response-Emergency Response Plan	2	0	2
Code 8 122 Entrances, Walkways, Stairways and Ladders-Entrances, Walkways, Stairways - Stairways	1	0	1
<b>Orders 36 to 41 - Continued on Table 6</b>	<b>13</b>	<b>0</b>	<b>13</b>

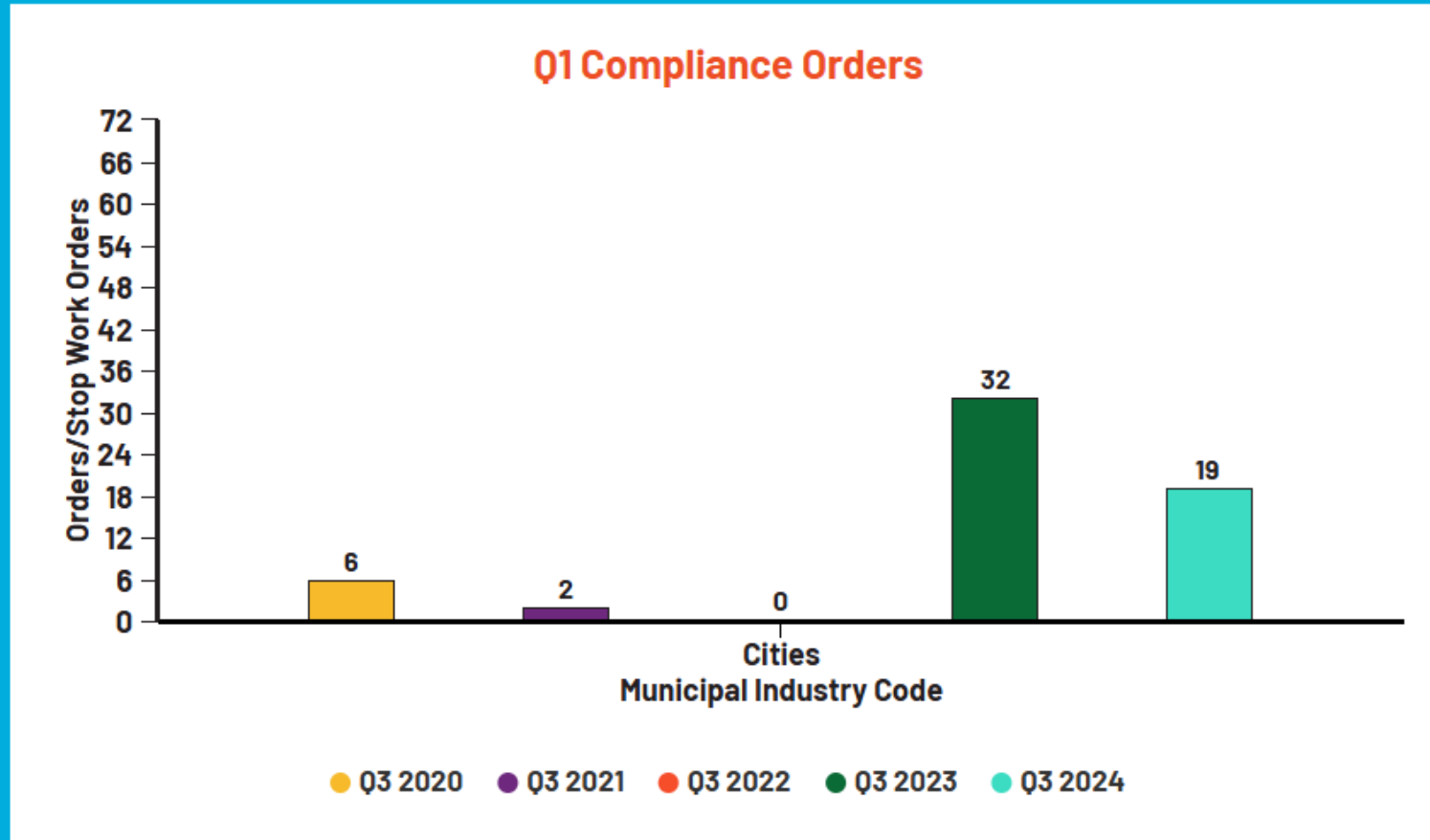
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(Jan 1, 2024 to September 30, 2024)

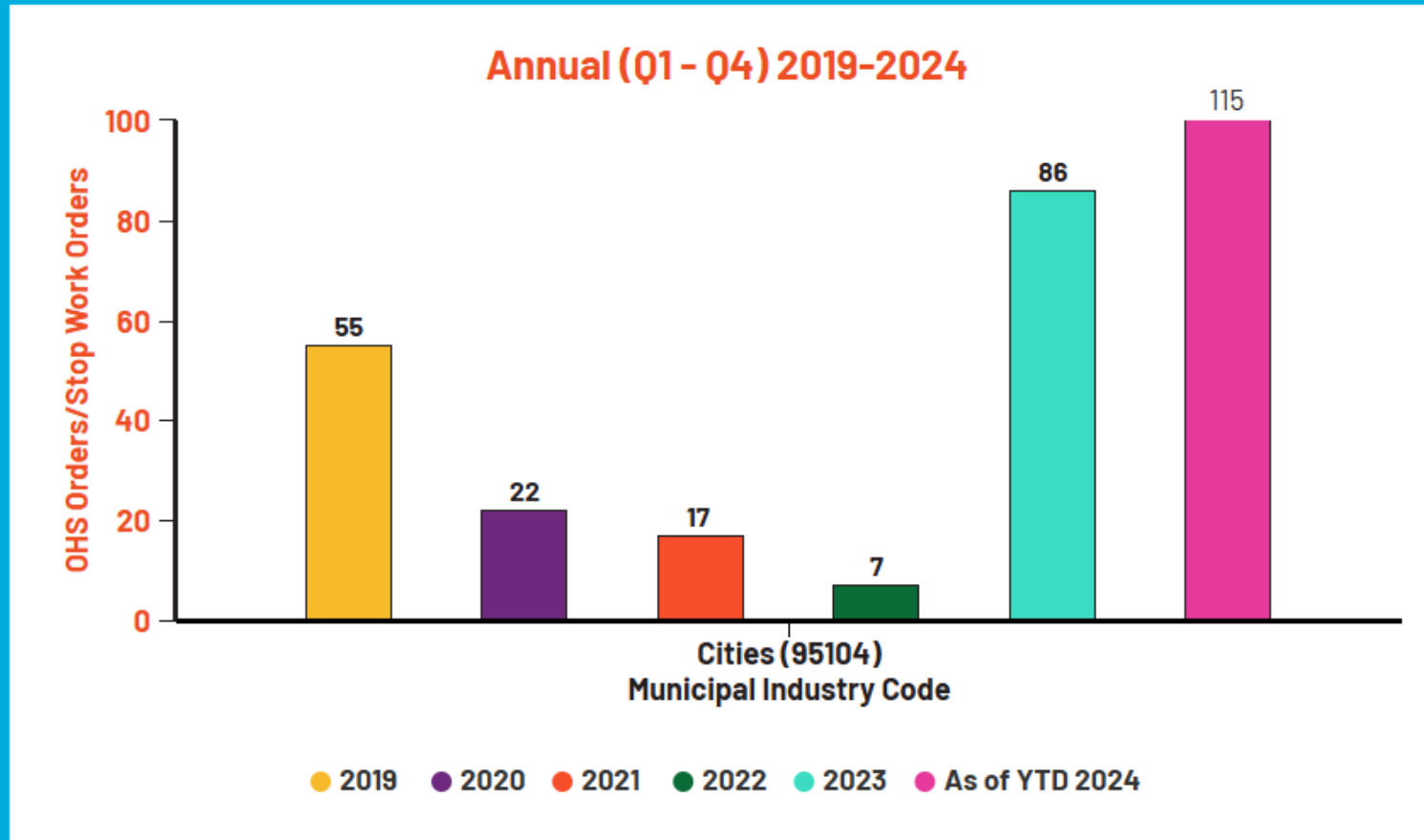
<b>WCB Industry Code – 95104 Cities (Table 6)</b>			
<b>Legislation</b>	<b>Order</b>	<b>Stop Work</b>	<b>Total (All)</b>
Orders 1 to 8 (Table 1) Subtotal	24	0	24
Orders 9 to 17 (Table 2) Subtotal	17	0	17
Orders 18 to 26 (Table 3) Subtotal	36	0	36
Orders 27 to 35 (Table 4) Subtotal	25	0	25
Orders 36 to 41 (Table 5) Subtotal	13	0	13
<b>Total (All)</b>	<b>115</b>	<b>0</b>	<b>115</b>

\* Data generated by Alberta OHS Surveillance Program

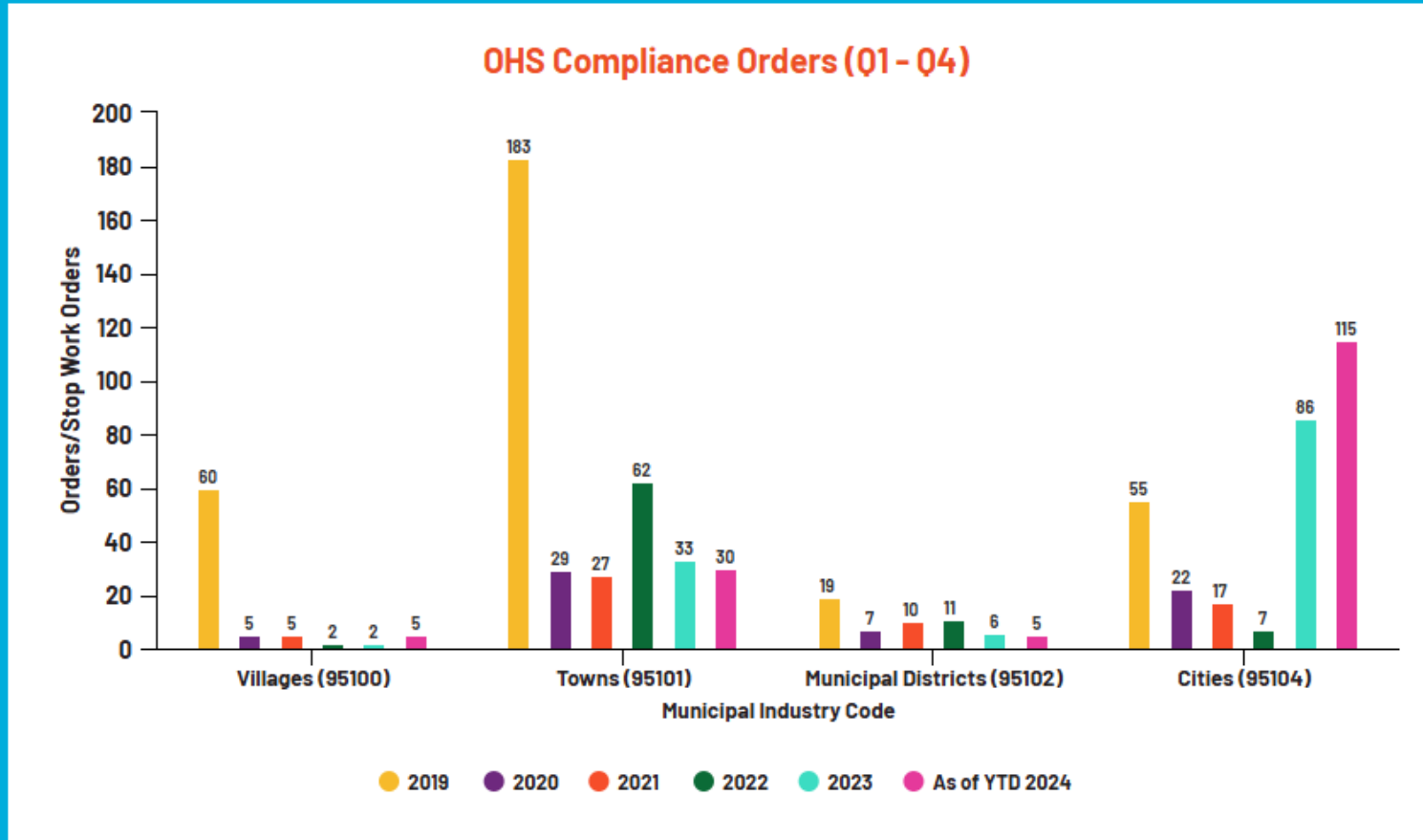
## OHS Orders Issued Trendline



## OHS Orders Snapshot



# OHS Orders Issued Snapshot





## Background

Request made to AMHSA to advocate for greater transparency on premium rate calculation and impact for municipalities.

Current Participants:

• City of Calgary	• City of Edmonton	
• City of Lethbridge	• City of St. Albert	





## Working Group Mandate/Objectives

- Accurately determine industry rates applicable to municipal industry codes
- Validate the impact/equitability of municipalities with embedded first responders when compared to municipalities without
- Establish clear/plain language rate calculation methodology & industry criteria
- Ensure transparency and equity in rate-setting process(s)
- Empower municipalities with reliable data to inform decision-making
- Foster increased understanding of how WCB rate setting impacts municipal employers and/or municipal employer/Health & Safety Association WG/data requests impact WCB resources.



## Working Group – Next Steps

- Create Draft WG Terms of Reference (TOR) – **Complete**
- Incorporate received feedback from WCB – **Complete**
- Schedule WG Kickoff Meeting – **In Process**

# Secure & Shareable Digital Credentials



## Demonstrate Your Knowledge & Expertise with AMHSA Certification

Communicate your AMHSA HSE Education Achievements by Sharing Your Credentials with Credly Digital Badges.

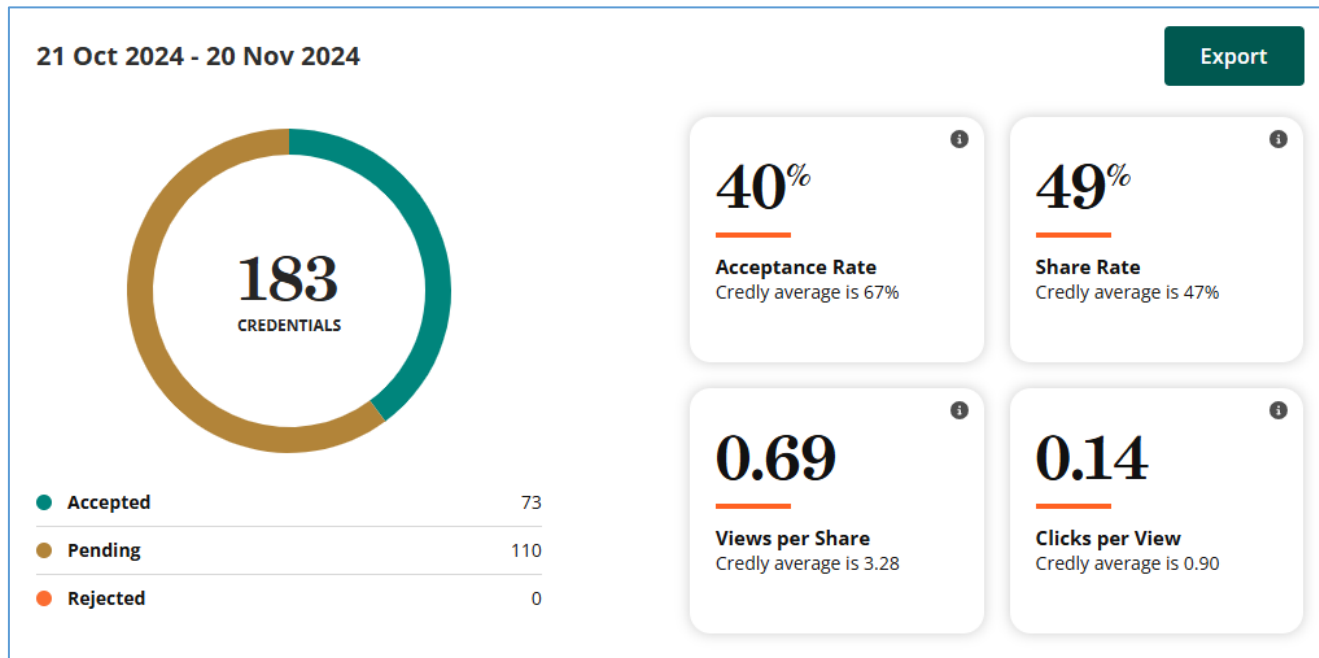


Alberta Municipal Health and Safety Association  
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# Secure & Shareable Digital Credentials



### Sharing Breakdown

Email	1	4.3%
Facebook	1	4.3%
Messenger	0	0.0%
LinkedIn Newsfeed	9	39.1%
LinkedIn Add to Profile	12	52.2%
X (Twitter)	0	0.0%
WhatsApp	0	0.0%

# ISO Auditor Training

- 20% discount Code
- Upcoming December courses via SGS
- Enhance auditing skills
- Learn more about risk based auditing
- Earn maintenance points towards BCRSP designation

## ISO 45001 Requirements Training\*

This introductory course will enable you to:

- ✓ Understand the requirements of ISO 45001:2018.
- ✓ Recognize what auditors of the system will be looking for.
- ✓ Communicate any changes in OH&S specific requirements arising as a result of migrating from OHSAS 18001:2007 to ISO 45001:2018.

 **December 16 & 17**  
(via Virtual Training)

\*This course is a pre-requisite to the Internal and Lead auditor training.

## ISO 45001 Internal Auditor Training

On completion of this course, you will be able to:

- ✓ Explain the purpose of an OHS management system and the business and societal benefits of improving OHS performance.
- ✓ Explain the role of an auditor in planning, conducting, reporting and following up an OHS management system audit in accordance with ISO 19011 and ISO/IEC 17021-1, where appropriate.
- ✓ Plan, conduct, report and follow up an audit of an OHS management system to establish conformity (or otherwise) with ISO 45001:2018 and in accordance with ISO 19011 (and ISO/IEC 17021-1, where appropriate).

## ISO 45001 Lead Auditor Training

On completion of this course, you will be able to:

- ✓ Perform internal, second party and third-party audits of OHS management systems against ISO 45001:2018, in accordance with ISO 19011 and ISO 17021.
- ✓ Explain the purpose of an OHS management system and the business and societal benefits of improving OHS performance. In addition to this, you will be able to explain the role of an auditor.
- ✓ Plan, conduct, report and follow up an audit of an OHS management system to establish conformity (or otherwise) with ISO 45001:2018 and in accordance with ISO 19011 (and ISO/IEC 17021-1, where appropriate).

# Winter Ready Campaign

V A L U E



## Walkways

### Indoors & Outdoors

Conditions in the winter season change everyday creating unpredictable hazardous environments. It is important to recognize when a walkway is unsafe to prevent a slip, trip or fall. Ensuring walkways are shoveled, de-iced, free of debris and well lit combined with personal precautions like assuming all wet surfaces are slippery, walking with short shuffle-like steps and using handrails can prevent a fall.



## Winter Work

### Working & Travelling in Winter

Safety doesn't end at the work site. Potential incidents can follow us to and from work, but are typically easily mitigated with a small amount of foresight and preparation.

Prepare yourself and your vehicle and make sure people know your plans.



## Steps, Stairs & Ladders

Changes in elevation are a major source of slips, trips and falls. Whether you are climbing or descending stairs, ladders or steps it is important to observe the area and understand and reduce the potential risks in front of you.



## Housekeeping

### Organization & Work Area Lighting

Shorter days, ground cover and low visibility all contribute to slips, trips and falls in busy work places. Tools, equipment, and extension cords can all easily hide under a thin cover of snow, making it easy to trip even when lighting is good. Combine that with shorter days and reliance on artificial lighting makes for a much more dangerous work environment on the ground.



## Spring Ready

### Wildlife & Environment

Winter is finally coming to an end. We can sense the change in the air and so can nature. Animals are coming out of their winter slumber. Ice and snow is melting and a new set of safety challenges are coming our way.

- Campaign Best Practice
- Toolbox Talks
- Footwear Policy
- Daily Winter Hazard Hunt
- Upcoming Webinar Dec 10, 12pm - 1pm.
- Dave Wojcicki from the Government of Alberta will be providing an update



Scan here  
to register!

# Aquatic Awareness Campaign



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## Aquatic Health & Safety Awareness Campaign

This campaign was initiated out of a creative sentencing for a municipal conviction under OHS legislation 2022 Award. Let's work together to prevent aquatic workplace slip, trip, and fall injuries.

[Click Here](#)

### Awareness Topics

Awareness topics and engagement events related to the aquatic occupational health and safety, are identifying slip, trip and fall hazardous areas, the prevention of slips, trips, and falls, and live and recorded webinars on fall prevention and protection professional.

Use the links below for details or scroll down to see more information.

Personas Free Webinars Safety Operator Certificates Identifying Hazard Areas Prevention of Slips, Trips and Falls Available Resources

- Free Webinars / On demand
- Safety Operator Certificate courses
- Prevention of Slips, Trips and Falls
- Identifying Hazard Areas
- Other Resources

# Line of Fire Resources



1.800.287.9784 | safety@amhsa.net

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## DEVCO QUICK Prints

**Are you looking for some free resources?**

Below are some Devco Quick Prints to support you on your journey to zero incidents! Check back frequently for new resources to support your safety initiative.

**Resources – Devco Quick Print Best Practices and Toolbox Talks**

Best Practices for Managing the Line of Fire Safety Campaign and Associated Files	Toolbox Talks
<a href="#">Best Practices for Managing the LOF Campaign</a>	<a href="#">Crushing Hazard – Vehicle Movement</a>
<a href="#">Line of Fire Safety Campaign Roll-Out Presentation</a>	<a href="#">Stored Energy – Pressure</a>
<a href="#">Appendix A – Leadership Alignment &amp; Execution Plan</a>	<a href="#">Line of Fire – Fit for Duty</a>
<a href="#">Appendix B – Campaign Supporting Visuals</a>	<a href="#">Line of Fire – Future Me</a>
<a href="#">Appendix C – Work Safe Alberta – Hazard Assessment and Control Handbook</a>	<a href="#">Line of Fire – Hazard Assessments</a>

- Refresh underway
- Product Packages avail



# Member Roundtable

**AMHSA**  
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# Next Meeting

Date: **May 14, 2025**

Format: **Virtual**

H&S Moment Volunteer

Guest speakers or Discussion  
Topics

**AMHSA**

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**amhsa.net** 1-800-267-9764

# AMHSA

Health | Safety | Environment

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